

SANRAL

SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LTD



Reg.No.1998/009584/30

**BUILDING SOUTH AFRICA
THROUGH BETTER ROADS**

REQUEST FOR TENDER [RFT] No 150002250

SCM REFERENCE NUMBER: NRA 2026/0627

TENDER DESCRIPTION:

**THE PROVISION OF BREAK FIX FOR SANRAL
ICT EQUIPMENT AND MAINTENANCE FOR A
PERIOD OF 18 MONTHS**

ISSUE DATE:

03 AUGUST 2026

BRIEFING SESSION DATE:

NOT APPLICABLE

CLOSING DATE:

04 SEPTEMBER 2026

CLOSING TIME:

12:00 PM

SECTION 1: SBD1 FORM

PART B INVITATION TO BID

BID NUMBER:	NRA 2026/0627	ISSUE DATE:	03 August 2026	CLOSING DATE:	04 September 2026	CLOSING TIME:	12h00
DESCRIPTION	THE PROVISION OF BREAK FIX FOR SANRAL ICT EQUIPMENT AND MAINTENANCE FOR A PERIOD OF 18 MONTHS						
VALIDITY PERIOD	90 calendar days including the first day and including the last day.						
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO							
CONTACT PERSON	Procurement Office						
TELEPHONE NUMBER							
E-MAIL ADDRESS	ProcurementHO12@sanral.co.za						
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA		
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]							
ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?					☐ Yes ☐ No [IF YES, ANSWER QUESTIONNAIRE BELOW]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?					☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?					☐ YES ☐ NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?					☐ YES ☐ NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.							

PART B
TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS

- 1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

SECTION 2: NOTICE TO BIDDERS

1. INSTRUCTIONS TO BIDDERS

1.1 Submission of bid

The RFT submissions will close at **12h00** on Friday, **04 September 2026** and all RFT documentation must be sealed in a clearly marked envelope and placed in the tender box.

Bids shall be clearly marked with the RFP reference number and sealed in an envelope when placing in the tender box and addressed to:

SANRAL: SANRAL Central Operations Centre (COC)
36 Assegai Wood Road
Rooihuiskraal
Centurion
Tender Box location: Reception Area

GPS Coordinates: 25°55'1.23"S 28° 9'4.75"E

- 1.1.1** Bidders **must submit one original plus one hard copy and electronic copy (e.g. on compact disk or memory stick)**. Additional supporting information can be provided in a separate file and cross-referenced in the main submission. The RFP envelope must also contain the Bidder's details on the back of the envelope.
- 1.1.2** No bid may be withdrawn after it has been submitted to Sanral unless the Bidder so requests in writing and such request is received by Sanral before the scheduled closing date. All bids received by Sanral on or before the scheduled closing date and time shall be valid and binding for a period of 90 calendar days including the first day and including the last day calculated from the last scheduled closing date ("validity period"). During the validity period or any extensions to the validity period, bid prices shall remain firm save only for cost variations as are measurable by the permissible contract price adjustments as set out elsewhere in this document.
- 1.1.3** No telegraphic, e-mailed or faxed bids will be accepted.
- 1.1.4** Properly motivated alternatives may be submitted but will only be considered **if a compliant offer has been submitted**. The alternative shall be approached and priced to the same detail as required by this RFT.
- 1.1.5** Bidders will be judged on the basis of the information submitted by the due date as well as additional information as may have been requested by Sanral. A Bidder will be disqualified for the furnishing of, misleading or incorrect information, which Sanral may rely upon in the selection of a preferred Bidder.
- 1.1.6** Bidders must ensure that their bids contain all documents as specified in this RFT.

1.2 Clarification

If a Bidder considers that any of the RFT documents are deficient in any respect and require clarification, or if any words or figures are indistinct or ambiguous, or should Bidders have any queries regarding this document they may contact SANRAL **by e-mail or fax only** using the contact information stated in the SBD 1 Form.

Enquiries will close at 16h00 on Tuesday, 18 August 2026. Sanral will not be obliged to respond to any queries received after this date. No unauthorised alteration, addition or note entered by the Bidder in the RFP documents shall modify the issued RFP.

1.3 Formal Briefing

A formal briefing session **will not be held** but should Respondents have specific queries they should email these to the Sanral contact person indicated in SBD 1 Form.

1.4 Conflicts of Interest

Bidders are required to identify and to disclose as soon as possible any conflict of interest or potential conflict of interest to Sanral. Bidders should contact Sanral for clarity on whether a conflict of interest actually exists or not. The existence of a conflict of interest, or a failure by a bidder timeously to disclose any such conflict or part conflict of interest, may result in the bidder's bid being disqualified.

1.5 Participation in More than One Bid

No bidder or any member of the bidder's consortium may participate or have an interest (whether direct or indirect) in any other bidder or in any member of any other bidder's consortium for purposes of submitting a bid.

1.6 Collusion with others

Bidders may not negatively engage or collude with any Service Providers, whether local or international, for purposes of submission of bids in response to the RFP. Such action will lead to disqualification with no further evaluation of their bid.

1.7 Communication

Specific queries relating to this RFT before the closing date of the RFT should be submitted to the contact person stated in the SBD 1 Form . In the interest of fairness and transparency Sanral's response to such a query will then be made available to other bidders.

It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Sanral in respect of this RFP between the closing date and the date of the award of the business.

Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.

Respondents may also, at any time after the closing date of the RFP, communicate with the name of delegated individual on any matter relating to its RFP response:

All unsuccessful bidders have a right to request Sanral to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form.

1.8 Joint Ventures or Consortiums

Respondents who would wish to respond to this RFP as a Joint Venture [JV] or consortium with B-BBEE entities, must state their intention to do so in their RFP submission. Such Respondents must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If at the time of the bid submission such a JV or consortium agreement has not been concluded, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Sanral through this RFP process. This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Sanral.

Respondents are to note that for the purpose of Evaluation, a JV will be evaluated based on one consolidated B-BBEE score card (a consolidated B-BBEE Status Level verification certificate) Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in the specific goals Claim Form.

1.9 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

1.10 Disclaimers

Respondents are hereby advised that SANRAL is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of a Quotation in response to it. Please note that Sanral reserves the right to:

- modify the RFP's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- place an order in connection with this Quotation at any time after the RFP's closing date;
- award only a portion of the proposed goods / services which are reflected in the scope of this RFP;
- split the award of the order/s between more than one Supplier/Service Provider should it at Sanral's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- cancel the quotation process;
- validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Sanral to do so;
- request audited financial statements or other documentation for the purposes of a due diligence exercise;
- not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it;
- to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were notified of their bid being unsuccessful. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price.
- Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.
- ***If there are any queries during the Bid process and any other period after the Bid closure, Bidders are advised to forward the queries to the email address indicated in SBD1 form. If no responses are received, Bidders are requested to send the follow up email to scmcomplaints@sanral.co.za.***

1.11 Security clearance

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

1.12 Johannesburg Stock Exchange Debt Listing Requirements

Sanral may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

1.13 National Treasury's Central Supplier Database

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Sanral is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

For this purpose, the attached SBD 1 Form must be completed and submitted as a mandatory returnable document by the closing date and time of the bid.

1.14 Tax Compliance

Respondents must be compliant when submitting a proposal to Sanral and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Sanral urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS:

0800 204 558

SECTION 3

BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS

1 BACKGROUND

Infrastructure Lifecycle & Urgency for Refresh

SANRAL's ICT infrastructure supporting business operations at Head Office (HQ), the Central Operations Centre (COC) and the Rivonia Data Centres comprises a number of legacy platforms that are approaching, or have reached, manufacturer end-of-support/end-of-life. As vendor support expires, access to certified skills, firmware and security updates, replacement parts, and vendor escalation becomes limited, increasing the likelihood of extended outages and delayed recoveries in the event of failure.

- Hewlett Packard Enterprise (HPE) CS 700 Converged Systems
- HPE BladeSystem and ProLiant servers
- MSA and 3PAR storage arrays
- Tape Libraries
- Brocade networking equipment
- Renewal of Veeam One Licenses

The ageing infrastructure presents material risk to SANRAL's operational continuity and service availability, including unplanned downtime, inability to meet recovery time objectives, and heightened cyber and compliance exposure where security patches and firmware updates are no longer available. To mitigate these risks while the National Data Centre (NDC) programme is implemented, SANRAL requires an interim, contractually governed support arrangement to provide break-fix services, preventative maintenance, and access to appropriately certified technical resources.

The interim strategy will leverage Original Equipment Manufacturer (OEM) support where it remains available (for example, HPE Care Pack coverage for specific systems) and will complement this with suitably qualified multi-vendor capability to support the remaining in-scope equipment across compute, storage, backup, and network components. Support must be delivered for both onsite and remote interventions, with clear escalation paths and service levels appropriate to the criticality of SANRAL's environment.

- Interim break-fix support contracts
- Certified HPE Care Pack coverage
- A full infrastructure refresh under the National Data Centre (NDC) project

Interim Support Strategy

The interim support contract is intended to bridge the gap until the NDC rollout is complete. The procurement process will be conducted in a transparent and competitive manner, inviting bids from all qualified service providers with relevant experience and certifications. The contract will include:

- Break-fix support and maintenance for HQ, COC, and Rivonia
- Certified HPE Care Pack for the CS 700 systems

Coverage for:
High Performance Computing at HQ
HPE compute at HQ, COC, and Rivonia
MSA and 3PAR storage
Tape Libraries
HPE StoreOnce
Brocade switches
Renewal of Veeam One Licenses

List of quantities specified as per Annexure A: Information regarding Equipment Models within Sanral.

The procurement process will be conducted in line with SANRAL's Supply Chain Management (SCM) policies and applicable procurement prescripts. All service providers that meet the minimum requirements will be afforded an equal opportunity to participate, enabling a fair, transparent process and supporting value for money for SANRAL.

2 EXECUTIVE OVERVIEW

Sanral seek to appoint a Service Provider for the provision of Given the urgency to maintain operational continuity and manage end-of-support risk across SANRAL's legacy ICT estate, SANRAL will approach the market for an interim break-fix, maintenance and support service through a transparent and competitive procurement process. The procurement will define the in-scope equipment and locations (HQ, COC and the Rivonia Data Centres), the required service hours (including after-hours/24x7 coverage where systems are mission critical), and a clear operating model covering incident logging, triage, onsite dispatch, parts replacement, vendor/OEM escalation (where applicable), and service reporting. The resulting contract will be structured to support continuity until the National Data Centre (NDC) infrastructure refresh is implemented, including provisions for transition, knowledge transfer and an orderly reduction of scope as equipment is decommissioned or migrated.

- Invite bids from multiple suitably qualified and compliant service providers (those registered on the Central Supplier Database (CSD)) with demonstrable capability to support SANRAL's environment. Bidders must be able to provide OEM-aligned support where available (e.g., HPE Care Pack administration/escalation) and multi-vendor break-fix capability for the broader in-scope estate.
- Ensure all identified legacy systems and associated components are covered under the support agreement (hardware and supporting software/firmware), across HQ, COC and Rivonia, including the ability to source, supply and replace parts/spares within agreed timeframes and to provide onsite support when remote resolution is not feasible.
- Require bidders to demonstrate relevant certifications and authorisations (where applicable), proven experience supporting comparable enterprise environments, and sufficient capacity (skilled resources, escalation

support, spares/parts logistics and tools) to deliver services within the required timeframes. Evidence such as CVs, certification copies and reference engagements should be provided as part of the bid evaluation.

- Define clear Service Level Agreements (SLAs) and an operating model for incident management, including response and resolution targets by severity, escalation procedures (including OEM escalation where relevant), service availability (e.g., next business day and 24/7 support for critical services), reporting requirements, and contractual remedies for non-performance where applicable.
- Align the contract to the NDC project timeline by enabling phased reduction of scope as services migrate to new infrastructure. The contract must include transition and exit provisions, including handover of documentation, incident history, configuration/asset information (where maintained by the service provider), and support for cutover activities when required.
- Include risk mitigation and governance measures, such as a defined escalation matrix, periodic service review meetings, monthly reporting on SLA performance and incidents, proactive identification of recurring faults, and oversight mechanisms to track spend, risks, and service quality throughout the contract period.
- It is a requirement of this project that the successful tenderer sub-contract a minimum of 30% (thirty percent) of the work/services by the end of the contract to Targeted Enterprises as defined in Clause 19.2 of the Conditions of Contract.

3. SCOPE OF REQUIREMENTS

3.1 Hardware Support

- Comprehensive repair or replacement services for defective hardware components within the above-mentioned components.
- Service level agreements (SLA) must include, but not be limited to:
 - Next Business Day response for hardware failures;
 - 4-hour response time for critical components (if applicable);
 - 24/7 support for urgent issues; and
 - Onsite or remote support based on severity and urgency of the issue.

3.2 Software Support

- Access to the latest software updates, patches, and releases for all HPE and Veeam software running on the System.
- Support for software troubleshooting, bug fixes, and optimization.
- Renewal of maintenance support.

3.3 Proactive Services

- System health checks to monitor performance, prevent failures, and ensure optimal system operation.
- Regular reporting on the status of the system and any potential risks or issues.

3.4 Onsite and Remote Technical Support

- Provision of technical support resources either remotely or onsite, depending on the issue, with response times defined in the SLA.
- 24/7 access to HPE technical experts to assist with troubleshooting and resolution of critical issues.

3.5 Firmware and Security Updates

- Regular firmware updates and patches to ensure system compatibility, reliability, and security.
- Advisory services for updating firmware and managing system changes.

3.6 Optional Services (if available)

- Consulting services for optimizing the HPE system for specific workloads and environments.
- Advisory services for system scaling, upgrades, and best practices.

3.7 Sub-contracting

Objectives of sub-contracting Targeted Enterprises

- Amongst others, the key objectives of Government are to extend economic opportunities and build entrepreneurial capacity in rural and underdeveloped areas and townships by:
 - optimising the utilisation of local resources in the Project Area;
 - developing these local resources in the execution of the project; and
 - maximising the amount of funds retained within the Project Area.
- To give effect to these objectives the Service Provider shall, over the full duration of the contract:
 - subcontract Targeted Enterprises as stated in the Conditions of Contract Clause 19.2; and
 - give preference to Targeted Enterprises which are from rural and underdeveloped areas and townships within the Project Area(s).

3.8 Monitoring sub-contractor performance and payments

- To ensure that the sub-contractor programme achieves its goals, the Services Provider is required to involve its sub-contractors in status and other critical meetings meant to enhance delivery of services to SANRAL.
- To minimise disputes and ensure transparency, SANRAL requires the Service Provider to table a report on a monthly basis of its spend on sub-contracting work. During the ranking of such a report, the attendance of the sub-contractor(s) is encouraged.

- The Service Provider is expected to periodically assess the performance of its sub-contractors, ensuring that the right metrics are being monitored and reports compiled. SANRAL may from time to time ask for such reports.

SECTION 4

CRITERIA AND RETURNABLE DOCUMENTS

4.1 STEP ONE: Test for Responsiveness

The test for administrative responsiveness will include the following:

Administrative Mandatory responsiveness check	
• Bid received before closing date and Time	
• Bidder has completed SECTION 1: SBD1 Form	
• Bidder has submitted a Priced Offer	
• Bidder has submitted an Authorised HP Partner/Reseller letter or certificate	
• Bidder has submitted two (2) Technical key resources with certifications as below : ○ 1 x Compute Resource with HPE Accredited Technical Professional (ATP) – Compute Solutions certification (Form B3.3) and ○ 1 x Storage Resource with HPE Accredited Solutions Expert (ASE) or HPE Master ASE certification. (Form B3.5)	

The test for administrative MANDATORY responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two

4.2 STEP TWO: Minimum Threshold 75 points for Technical Criteria

The test for the Technical and Functional threshold will include the following:

Note: All bidders achieving less than the set threshold of 75 points will not proceed to the next evaluation stage.

TECHNICAL CRITERIA: EVALUATION CRITERIA

The following evaluation criteria shall be used to assess bidder's submissions for the provision of hardware, software, proactive, onsite, remote, firmware, security update and SLA-based support services. Bidders must provide clear evidence, supporting documentation and commitments against each criterion under the B Forms.

Number	Criterion	Sub-Criterion	Description	Required Evidence	Scoring Band	Points
1.	Technical and Functional Compliance	Company Experience	Ability to provide comprehensive support for the listed HPE hardware, software, firmware and related infrastructure components, including repair, replacement, troubleshooting, optimisation and access to updates. (Form B1)	Submission of evidence: 1.Completed compliance matrix (Form B1.1), 2.OEM confirmation, 3.Service descriptions, 4. Product coverage schedules and 5. Support entitlement documentation.	Submission of evidence for all 5 requirements = 25 points Submission of evidence for any 4 requirements = 20 points Submission of evidence for any 3 requirements = 15 points Submission of evidence for any 2 requirements = 10 points Submission of evidence for any 1 requirement = 5 points Non-submission of evidence = 0 points	25 Points

2.	SLA Response and Resolution Capability	Company Experience	Ability to meet or exceed the required priority classification, response times and resolution times, measured against the monthly 98% response time compliance requirement. (Form B2)	Proposed SLA schedule containing the below: 1.escalation matrix, 2.service desk process, 3 response and resolution commitments, 4.sample SLA report/s.	Submission of the SLA schedule containing all 4 requirements = 20 points Submission of the SLA schedule containing any 3 requirements = 15 points Submission of the SLA schedule containing any 2 requirements = 10 points Submission of the SLA schedule containing any 1 of the requirements = 5 points Non-submission of evidence = 0 points	20 Points
3.	Support Model and Resource Availability	Certifications of key staff:	Availability of qualified technical resources for remote and onsite support, including 24/7 support for urgent and critical incidents, defined escalation paths and access to specialist resources. Resource profiles, certifications, support structure, contact channels, escalation	Submission of Valid certifications. 1. Project manager – has a project related certification for project management. Project Management Professional or PRINCE2. (Form B3.1) 2. VMWare Engineer – has VMWare Certified Professional Certification. (Form B3.2)	Certified Project Manager = 5 Points Certified VMWare Engineer = 6 Points Certified Compute Engineer = 7 Points Certified Backup Engineer = 5 Points Certified Storage Engineer = 7 Points	30 Points

			procedures and onsite support arrangements. Resources required: Project manager VMWare Compute Engineer Backup Engineer Storage Engineer (Form B3)	3. Compute Engineer – has HPE ATP – Compute Solutions (Form B3.3) 4. Backup Engineer – Opentext Data has Protector Certification and has Veeam Certified Engineer+ Certification (Form B3.4) 5. Storage Engineer – has HPE ASE (Accredited Solutions Expert) or HPE Master ASE (Form B3.5)		
4.	Reporting and Service Governance	Company Experience	Ability to provide structured service governance and reporting aligned to proactive health checks, performance monitoring, risk identification, preventative actions, SLA compliance, incident trend analysis and continuous service improvement. (Form B4)	Methodology to include, but not be limited to, the following governance and reporting artefacts: 1. Sample quarterly service performance report. 2. KPI dashboard example covering availability, incidents, SLA performance and risk status, 3. Incident and problem trend analysis report, 4. Risk reporting approach linked to the risk register, preventative actions	Submission of methodology containing all 5 requirements = 25 points Submission of methodology containing any 4 requirements = 20 points Submission of methodology containing any 3 requirements = 15 points Submission of methodology containing any 2 requirements = 10 points	25 Points

				and escalation process, and 5. Service governance calendar showing service review meetings, reporting cycles and action tracking.	Submission of methodology containing any 1 requirement = 5 points Non-submission of methodology = 0 points	
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The minimum threshold for technical/functionality [Step TWO] must be met or exceeded for a Respondent's Proposal to progress to Step THREE for final evaluation

4.3 STEP THREE: Evaluation and Final Weighted Scoring

a) **Price and Specific Goal**

Sanral will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Bid under consideration

Pt = Price of Bid under consideration

$Pmin$ = Price of lowest acceptable Bid

Specific goals	Criteria	20 points	
		Point allocation	Maximum points
B-BBEE Level	Level 1	20.00	20.00
	Level 2	18.00	
	Level 3	14.00	
	Level 4	12.00	
	Level 5	8.00	
	Level 6	6.00	
	Level 7	4.00	
	Level 8	2.00	
	Non-compliant contributor	0.00	

b) **Specific Goals** [Weighted score 20 point]

- Specific goals preference points claim form
- Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in the specific goals Claim Form.

4.4 STEP FOUR: Post Tender Negotiations (if applicable)

- Respondents are to note that Sanral may not award a contract if the price offered is not market-related. In this regard, Sanral reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:

- first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
- negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Sanral conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Sanral based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

4.5 STEP FIVE: Award of business and conclusion of contract

- Immediately after approval to award the contract has been received, the successful or preferred bidder(s) will be informed of the acceptance of his/their Quotation by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- Otherwise, a final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

Respondents are to note that, on award of business, Sanral is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), as required per National Treasury Instruction Note 01 of 2015/2016. **[This is not applicable if RFP was not advertised on National Treasury e-Tender Publication Portal]**

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Sanral is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.

SECTION 4
PRICING SCHEDULE: PRICED OFFER

Service Description	Unit Price	Unit of Measure	Quantity (18 Months)	Total Price (Exc VAT)
Break-fix Support		Monthly	18	
	Complete Care Pack Services (Break-fix support)			
	Hardware Support (4-hour Response Time)			
	24/7 Hardware & Software Support			
	Software Updates & Patches and Maintenance Support renewals			
	Firmware Updates			
	Proactive Monitoring & Health Checks			
	Onsite Support (as required)			
	Remote Support (24/7)			
	Consulting Services			
	Price (for 18 Months) Exc VAT			R
	VAT (15%)			R
	Total Price (for 18 Months)			R

Respondents are to note that Sanral will round off final pricing scores to the nearest 2 (two) decimal places.

Notes to Pricing:

- 4.5.1 All Prices must be quoted in South African Rand, inclusive of VAT
- 4.5.2 Any disbursement not specifically priced for will not be considered/accepted by Sanral.
- 4.5.3 To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- 4.5.4 On award of contract payment schedules will only be considered upon receipt of Governance Reports.

SECTION 5

RETURNABLE DOCUMENTS

List of Returnable Documents

The tenderer must complete the following returnable documents:

FORM	LIST OF RETURNABLE DOCUMENTS	STATUS
INVITATION TO BID	SBD 1 FORM	
FORM A2:	CERTIFICATE OF AUTHORITY FOR SIGNATORY	
FORM A3:	CERTIFICATE OF AUTHORITY FOR JOINT VENTURES (WHERE APPLICABLE)	
FORM A4:	DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT OUTSTANDING TO SANRAL	
FORM A5:	DECLARATION FORM - MANAGEMENT OF DOMESTIC PROMINENT INFLUENTIAL PERSONS, FOREIGN PROMINENT PUBLIC OFFICIALS AND FOREIGN INFLUENTIAL NATIONALS	
FORM A6	CERTIFICATE OF FRONTING PRACTICES	
FORM A7	REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE	
FORM A8:	DECLARATION OF TENDERER'S LITIGATION HISTORY	
FORM A9:	CERTIFICATE OF TAX COMPLIANCE STATUS	
FORM A10:	SCHEDULE OF DEVIATIONS OR QUALIFICATIONS BY TENDERER	
FORM A11 (SBD4):	BIDDER'S DISCLOSURE	
FORM A12 (SBD6.1):	PREFERENCING SCHEDULE - TENDERER'S B-BBEE VERIFICATION	
FORM A13:	POPIA	
FORM A14:	CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION	
FORM A15:	DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES	
FORM A16:	REGISTRATION WITH CIDB (NOT APPLICABLE)	
FORM A17:	CERTIFICATE OF SINGLE TENDER SUBMISSION	
FORM A18:	SPECIFIC GOALS POINTS CLAIM FORM	
FORM A19 (SBD6.2):	DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS (NOT APPLICABLE)	
FORM A20:	SUB-CONTRACTING DECLARATION	
FORM B1:	TECHNICAL AND FUNCTIONAL COMPLIANCE	
FORM B2	SLA RESPONSE AND RESOLUTION CAPABILITY	
FORM B3:	SUPPORT MODEL AND RESOURCE AVAILABILITY	
FORM B4:	REPORTING AND SERVICE GOVERNANCE	

CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Sanral with such renewals as and when they become due, Sanral shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Sanral may have for damages against the Respondent.

Signed:.....Date:.....
Name:.....Position.....
Tenderer:.....

FORM A2: CERTIFICATE OF AUTHORITY FOR SIGNATORY

Notes to tenderer:

1. The signatory for the tenderer shall confirm his/her authority thereto by attaching on the tendering company's letterhead a duly signed and dated copy of the relevant resolution of the board of directors/partners. Submit a copy of the resolution on printed and bound hard copy and flash drive.
2. In the event that the tenderer is a joint venture, a certificate is required from each member of the joint venture clearly setting out:
 - authority for signatory,
 - undertaking to formally enter into a joint venture contract should an award be made to the joint venture,
3. The resolution below is given as an example of an acceptable format for authorisation, but submission of this page with the example completed shall not be accepted as authorisation of the tenderer's signatory.
4. In the event that authorisation is for more than one project, then all projects shall be listed in the copy of the resolution of the Board of Directors/Partners.

By resolution of the board of directors/partners passed at a meeting held on.....

Mr/Ms _____ whose signature appears below, has been duly authorised to sign all documents in connection with the tender for contract no. **SANRAL NRA 2026/0627: THE PROVISION OF BREAK FIX FOR SANRAL ICT EQUIPMENT AND MAINTENANCE FOR A PERIOD OF 18 MONTHS**

.....
.....
and any contract which may arise therefrom on behalf of (enter name of tenderer in block capitals)

.....
SIGNED ON BEHALF OF THE COMPANY:

.....
IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:

WITNESSES:

SIGNATURE

SIGNATURE

NAME (print)

.....
NAME (print)

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A3: JOINT VENTURE AGREEMENT

Bidder Name	Contact Detail (Name, Cellphone, Email)	Share % in the JV
Lead Bidder:		
Total		100

Tenderer:

In the event of a Joint Venture, attach to this form a signed and properly completed Joint Venture Agreement
Lead Bidder shall have Majority share certificate.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A4: DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT OUTSTANDING TO SANRAL

Notes to tenderer:

- 1. The signatory for the tenderer (as per Form A2) shall complete and sign this form declaring the current status of (any) debt outstanding to SANRAL.**
- 2. In the event that the tenderer is a Joint Venture, a declaration is required from each member of the Joint Venture.**

I, the undersigned, declare that:

- (i) the tenderer or any of its Directors/Members do not have any debt outstanding to SANRAL, other than what is listed below:

.....
.....
.....
.....

- (ii) the tenderer and/or any of its Directors/Members freely, voluntarily and without undue duress unconditionally authorises SANRAL to set off any debts agreed to which is due and payable by the tenderer or any of its Directors/Members in terms of this declaration against any moneys due to the tenderer or any of its Directors/Members.

- (iii) to the best of my knowledge the above information is true and accurate.

Signed and sworn before me at on the day of

..... 20.....

.....
SIGNATURE

The deponent having:

1. Acknowledged that he/she knows and understands the contents hereof;
2. Confirmed that he/she has not objection to the taking of the prescribed oath;
3. That he/she considered the prescribed oath as binding upon his/her conscience; and
4. The Regulations contained in the Government Gazette Notice R1258 of July 1972 and R 1648 of August 1977 having been complied with.

.....
COMMISSIONER OF OATHS

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A5: Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials

NRA 2026/0627: THE PROVISION OF BREAK FIX FOR SANRAL ICT EQUIPMENT AND MAINTENANCE FOR A PERIOD OF 18 MONTHS

(FPPO)

Notes to Tenderer:

1. In line with a policy on the management of Prominent Influential Persons (PIP's), the purpose of this declaration form is to ensure maintenance and monitoring of the business relationships with prominent, influential stakeholders who have domestic and/or foreign influence as far as the procurement under the management of the Employer is concerned. This is done to mitigate the Employer's perceived association, reputational, operational or legal risk, as it strives to foster and maintain fair and transparent business relations. (This policy is available on the Employer's website: www.nra.co.za)
2. It is compulsory that all prospective and existing tenderers conducting business with the Employer, who potentially meet the definition of DPIP's, FPPO's or FIN's, complete this form by supplying credible information as required and submit together with their tender document.
3. Tenderers are required at the tender stage to declare any DPIP's, FPPO's or FIN's involved in their tenders, as part of their submission.
4. Further, that tenderers shall at the tender stage furnish the Employer of all information relating to namely, shareholders names, identity numbers and share certificates of the individual and/or transaction concerned using the form below, for verification purposes, including where applicable, confirmation as it relates to:
 - i. Knowledge of any offence within the meaning of Chapter 2, Section 12 and 13 of Prevention and Combating of Corrupt Practices Act No 4 of 2006; and/or
 - ii. Knowledge of any offence within the meaning of Chapter 3 of Prevention of Organised Crime Act No 121 of 1998 as it relates to any of the shareholders, directors, owners and/or individual link to the tenderer.
5. Tenderers undertake that should it be discovered that the information provided in the table below is fraudulently or negligently misrepresented, then Chapter 9, Section 214 and 216 of Companies Act No 17 of 2008 shall apply to shareholders, directors, owners and/or individual link to the tenderer.
6. Should the tenderer fail to declare or supply the Employer with credible information in the prescribed form, the tender may be rendered invalid.
7. Should the Employer, in the process of conducting verification and investigation of information supplied by the tenderer find out that the information poses a reputational risk, the tender shall be rendered invalid.
8. The following definitions shall apply:
 - i. "Board" means the Board of Directors or the Accounting Authority of the Employer.
 - ii. "Business relationship" means the connection formed between the Employer and external stakeholders for commercial purposes.
 - iii. "DD" means Due Diligence.
 - iv. "Domestic Prominent Influential Person" means an individual who holds an influential position, including in an acting position for a period exceeding 6 (six) months, or has held at any time in the preceding 12 (twelve) months, in the Republic, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.
 - v. "DPIP" means a Domestic Prominent Influential Person.
 - vi. "Family members and known close associates" means immediate family members and known close associates of a person in a foreign or domestic prominent position, as the case may be, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.
 - vii. "Foreign Influential National" means an individual who is not a South African citizen or does not have a permanent residence permit issued in terms of the Immigration Act No 13 of 2002, who possesses personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.
 - viii. "Foreign Prominent Public Official" means (as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017) an individual who holds or has held at any time in the preceding 12 (twelve) months, in any foreign country a prominent public function.
 - ix. "FPPO" means a Foreign Prominent Public Official.
 - x. "Improper influence" means personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.
 - xi. "The Employer" means the South African National Roads Agency SOC Limited (SANRAL) with registration number 1998/009584/30.
 - xii. "Senior Management" means the Executive Committee or its individual members.
9. A separate declaration is required from each DPIP, FPPO and FIN. In the event that the tenderer is a Joint Venture (JV), a separate declaration from each DPIP, FPPO and Fin from each of the Joint Venture (JV) members, is required.

Prominent Influential Persons (PIP's) Reporting Form

IDENTIFICATION PARTICULARS				
Primary Particulars	First Name	Surname	Middle Name	ID/Passport Number
Country Details	Country of Origin	Citizenship	Current Country of Residence	
CURRENT STATUS AND BACKGROUND				
Current Occupation	Occupational Title		Status	
			Active	Non-active
Is the potential/business partner (mark with an "X" whichever is applicable):				
a DPIIP	a FPPO	a FIN	Family member or Close Associate of a DPIIP/FPPO/FIN?	
KNOWN BUSINESS INTERESTS				
No	Name of Entity	Role in Entity	Status	
1			Active	Non-active
2				
3				
4				
5				

MEDIA REPORTS / OTHER SOURCES OF INFORMATION
(Please reference all known negative or damaging media reports associated with the DPIIP/FPPO/FIN)

Reporting Person/s:

Full names:		
Designation:		
Department:		
Head of Department:		
Head of Department's signature:	Date:	
Reporting Person's signature:	Date:	

DECLARATION / UNDERTAKING BY THE TENDERER

I, the undersigned,
 declare that:

- i. the information furnished on this declaration form is true and correct.
- ii. I accept that, any action may be taken against me should this declaration prove to be false.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A6: CERTIFICATE OF FRONTING PRACTICES

Fronting Practices

Window-dressing: This includes cases in which black people are appointed or introduced to an enterprise on the basis of tokenism and may be:

- Discouraged or inhibited from substantially participating in the core activities of an enterprise; and
- Discouraged or inhibited from substantially participating in the stated areas and/or levels of their participation.

Benefit Diversion: This includes initiatives implemented where the economic benefits received as a result of the B-BBEE Status of an enterprise do not flow to black people in the ratio as specified in the relevant legal documentation.

Opportunistic Intermediaries: This includes enterprises that have concluded agreements with other enterprises with a view to leveraging the opportunistic intermediary's favourable B-BBEE status in circumstances where the agreement involves:

- Significant limitations or restrictions upon the identity of the opportunistic intermediary's suppliers, Service Providers, clients or customers;
- The maintenance of their business operations in a context reasonably considered improbable having regard to resources; and
- Terms and conditions that are not negotiated at arms-length on a fair and reasonable basis.

Responsibility to Report Fronting

In order to effectively deal with the scourge of Fronting, verification agencies, and/or procurement officers and relevant decision makers are encouraged to obtain a signed declaration from the clients or entities that they verify or provide business opportunities to, which states that the client or entity understands and accepts that the verification agency, procurement officer or relevant decision maker may report Fronting practices to **the dti**. Intentional misrepresentation by measured entities may constitute fraudulent practices, public officials and verification agencies are to report such cases to **the dti**.

Fronting Indicators

• The black people identified by an enterprise as its shareholders, executives or management are unaware or uncertain of their role within an enterprise;
• The black people identified by an enterprise as its shareholders, executives or management have roles of responsibility that differ significantly from those of their non-black peers;
• The black people who serve in executive or management positions in an enterprise are paid significantly lower than the market norm, unless all executives or management of an enterprise are paid at a similar level;
• There is no significant indication of active participation by black people identified as top management at strategic decision making level;
• An enterprise only conducts peripheral functions and does not perform the core functions reasonably expected of other, similar, enterprises;
• An enterprise relies on a third-party to conduct most core functions normally conducted by enterprises similar to it;
• An enterprise cannot operate independently without a third-party, because of contractual obligations or the lack of technical or operational competence;
• The enterprise displays evidence of circumvention or attempted circumvention;
• An enterprise buys goods or services at a significantly different rate than the market from a related person or shareholder;
• An enterprise obtains loans, not linked to the good faith share purchases or enterprise development initiatives, from a related person at an excessive rate; and

- An enterprise shares all premises and infrastructure with a related person, or with a shareholder with no B-BBEE status or a third-party operating in the same industry where the cost of such premises and infrastructure is disproportionate to market-related costs.

DECLARATION

I, the undersigned,

in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the contents of this certificate.
2. I accept that the Employer may report fronting practices to the Department of Trade and Industry and the B-BBEE Commissioner.
3. I accept that intentional misrepresentation by measured entities may constitute fraudulent practices that shall be reported to the Department of Trade and Industry and the B-BBEE Commissioner.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A7: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

The tenderer shall provide a copy supplier registration from the National Treasury Central Supplier Database (www.treasury.gov.za). Tenderers who are not registered on the Central Supplier Database at tender closure will be declared non-responsive. In the case of a Joint Venture a printed copy supplier registration from must be provided for each member of the Joint Venture.

Name of Service Provider:

Central Supplier Database Supplier Number:

Supplier Commodity:

Delivery Location:

Signed:.....Date:.....
Name:.....Position.....
Tenderer:.....

FORM A8: DECLARATION OF TENDERER'S LITIGATION HISTORY**Note to tenderer:**

The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

CLIENT	OTHER LITIGATING PARTY	DISPUTE	AWARD VALUE	DATE RESOLVED

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A9: CERTIFICATES OF TAX COMPLIANCE

The Tenderer shall complete the declaration below.

I, (name)
the undersigned in my capacity as (position)
on behalf of (name of company)
herewith grant consent that SARS may disclose to the South African National Roads Agency SOC Limited (SANRAL)
our tax compliance status.

For this purpose our unique security personal identification number (PIN) is

In the event of a joint venture each member shall comply with the above requirements.

Signed:.....Date:.....
Name:.....Position.....
Tenderer:.....

FORM A10: SCHEDULE OF DEVIATIONS OR QUALIFICATIONS BY TENDERER

PAGE	DESCRIPTION

Signed:.....Date:.....
Name:.....Position.....
Tenderer:.....

FORM A11: BIDDER'S DISCLOSURE SBD4

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....

- 2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

- 2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

Signed:.....Date:.....

Name:.....Position.....

Tenderer:

FORM A12:TENDERER'S B-BBEE VERIFICATION CERTIFICATE (INCORPORATING SBD 6.1)

Notes to Tenderer:

1. A tenderers' scorecard shall be a B-BBEE Verification Certificate issued in accordance with:
 - The Amended Generic Codes of Good Practice issued in terms of government gazette No. 42496, issued on 31 May 2019.
 - i) The scorecard shall be submitted as a certificate attached to Returnable Schedule Form A14; and
 - ii) The certificate shall:
 - Be valid at the closing date;
 - Have been issued by a verification agency accredited by the South African National Accreditation System (SANAS);
 - Be in the form of a sworn affidavit (accompanied by an audited financial statement or Management Account on the latest financial year) or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME); and
 - Have a date of issue less than 12 (twelve) months prior to the tender closing date (see Tender Data 4.15); and
 - iii) A valid BBBEE Certificates shall contain:
 - Name of enterprise as per enterprise registration documents issued by CIPC, and enterprise business address.
 - Value-Added Tax number, where applicable.
 - The B-BBEE Scorecard against which the certificate is issued, indicating all elements and scores achieved for each element. The actual score achieved must be linked to the total points as per the relevant Codes.
 - B-BBEE status with corresponding procurement recognition level.
 - The relevant Codes used to issue the B-BBEE verification certificate.
 - Have a date of issue and expiry (e.g. 9 June 2018 to 8 June 2019). Where a measured entity was subjected to a re-verification process, due to material change, the B-BBEE Verification Certificate must reflect the initial date of issue, date of re-issue and the initial date of expiry. Re-verification does not extend the lifespan of the B-BBEE Verification Certificate.
 - Financial period which was used to issue the B-BBEE Verification Certificate
 - iv) A valid Sworn Affidavit must contain the following:
 - Name/s of deponent as they appear in the identity document and the identity number.
 - Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorised to depose of an affidavit.
 - Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
 - Percentage black ownership, black female ownership and whether they fall within a designated group.
 - Indicate total revenue for the year under review and whether it is based on audited financial statements or management accounts.
 - Financial year-end (must be in the format dd/mm/yyyy) as per the enterprise's registration documents, which was used to determine the total revenue.
 - B-BBEE status level. An enterprise can only have one status level.
 - Date deponent signed and date of Commissioner of Oath must be the same.
 - Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.
 - v) In an event of an un-incorporated Joint Venture (JV), a valid project specific (must contain SANRAL project name and number) consolidated B-BBEE Verification Certificate in the name of the JV shall be submitted.

A notated affidavit is given below. this indicates critical information that is required., as well as formats and conventions that must be adhered to.

Please use appropriate affidavit linked to your Sector code; where applicable.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM 13: PROTECTION OF PERSONAL INFORMATION

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Sanral will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFP, the Responsible party is “Sanral” and the Data subject is the “Respondent”. Sanral will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Sanral reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFP and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Sanral.
5. In responding to this bid, Sanral acknowledges that it will obtain and have access to personal information of the Respondent. Sanral agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Sanral further agrees that in submitting any information or documentation requested in this RFP, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Sanral and/or its authorised appointed third parties.
7. Furthermore, Sanral will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Sanral requires the Respondent to process any personal information disclosed by Sanral in the bidding process in the same manner.
8. Sanral shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFP (physically, through a computer or any other form of electronic communication).
9. Sanral shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information

and to restore the integrity of the affected personal information as quickly as is possible.

10. The Respondent may, in writing, request Sanral to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Sanral correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Sanral's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFP, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFP and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
-----	--	----	--

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Sanral against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFP is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Sanral, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/infoereg/>, click on contact us, click on complaints.IR@justice.gov.za

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A14: CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION

Notes to tenderer

- 1. The tenderer shall complete the declaration below.
- 2. In the event of a Joint Venture (JV), each member of the JV shall comply with the above requirements.

I, _____ (name), the undersigned in my capacity as _____ (position), on behalf of _____ (name of company), herewith grant consent that SANRAL or any of their appointed Service Providers may conduct a due diligence investigation on _____ (name of company) to evaluate our ability to perform the contract as stipulated in the Standard Conditions of Tender, Clause C.3.13(b).

In addition, any information in this regard requested by SANRAL or any of their appointed Service Providers, shall be submitted within the timelines of the request.

Signed:.....Date:.....
Name:.....Position.....
Tenderer:.....

FORM A15: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Notes to tenderer:

1. **This declaration:**
 - a. **must form part of all tenders submitted.**
 - b. **in the case of a joint venture (JV), must be completed and submitted by each member of the JV**
2. **This form serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse and/or misused the State's procurement of the supply chain management system.**
3. **The tender of any tenderer may be disregarded if that tenderer or any of its directors have –**
 - a. **abused and/or misused the State's procurement and/or supply chain management system;**
 - b. **committed fraud, corruption, or any other improper conduct in relation to such State system; and/or**
 - c. **has been charged with fraud, corruption or any other improper conduct whether of a criminal or civil nature during the course and scope of rendering services to the state or any other party and/or entity; or**
 - d. **failed to perform on any previous contract [with the State].**
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with this tender.**

4.1	Is the tenderer or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/ Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied. The Database of Restricted Suppliers now resides on the National Treasury website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If Yes, furnish particulars:		
4.2	Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combatting of Corrupt Activities Act (No. 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If Yes, furnish particulars:		
4.3	Was the tenderer or any of its directors convicted by a court of law (including a court outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If Yes, furnish particulars:		
4.4	Was any contract between the tenderer and any organ of State terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If Yes, furnish particulars:		

CERTIFICATION

I, the undersigned,
certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me
should this declaration prove to be false.

Signed:.....Date:.....

Name:..... Position.....

Tenderer:.....

FORM A16: REGISTRATION WITH CIDB (NOT APPLICABLE)

The tenderer shall provide a pdf copy of the Active Contractor's Listing off the CIDB website www.cidb.org.za. Tenderers whose CIDB registration expires within 21 days after close of tender shall attach proof of their application for re-registration (refer to tender data clause C.2.1.1). In the case of a Joint Venture, a pdf copy of the Active Contractor's Listing must be provided for each member of the Joint Venture.

Complete the following details of his registration with the Construction Industry Development Board.

Name of Contractor:

Contractor Grading Designation:

CIDB Contractor Registration Number:

Registration expiry date:

In the case of a Joint Venture, Lead Bidder must hold not less than 51% share in the JV.

	CIDB Grading	JV Shareholding %
Lead Bidder:		

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A17: CERTIFICATE OF SINGLE TENDER SUBMISSION

Notes to tenderer:

- 1. This certificate serves as a declaration by the tenderer that a single tender was submitted.**
- 2. In the case of a Joint Venture (JV), a separate certificate is to be completed and submitted by each JV member.**

DECLARATION

I, the undersigned, in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the notes to, and the contents of, this certificate.
2. I understand that the accompanying tender and any other tender shall be disqualified in the event that I, including a Joint Venture partner participate in more than 1 (one) tender.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM 18: SPECIFIC GOALS POINTS CLAIM FORM

This form contains general information and serves as a claim for preference points for specific goals Contribution. Sanral will award preference points to companies who provide valid proof of evidence of as per the table below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Sanral shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.

1.3 Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution.
- (c) Any other specific goal determined in Sanral.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and Specific Goals must not exceed	100

1.5 Failure on the part of a bidder to submit proof of specific goals together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice

on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- (h) **"Price"** includes all applicable taxes less all unconditional discounts.
- (i) **"Proof of B-BBEE Status Level of Contributor"** means:
 - 1) B-BBEE status level certificate issued by an unauthorised body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small Enterprise in terms of a Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (l) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Sanral to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\frac{Ps}{P_{min}} \times \frac{80}{20} \quad \text{or} \quad \frac{Ps}{P_{min}} \times \frac{90}{10}$$

Where

Ps = Points scored for comparative price of bid under consideration
 Pt = Comparative price of bid under consideration
 Pmin = Comparative price of lowest acceptable bid

3.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn-Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned)

	[Sworn- affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp .]
EME¹	Sworn-Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 3.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 3.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 3.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 3.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 3.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

4. BID DECLARATION

- 4.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

5. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 5.1 B-BBEE Status Level of Contribution: . =(maximum of 20 points)
(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

6. SUB-CONTRACTING

- 6.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
-----	--	----	--

- 6.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with any of the enterprises below:

Designated Group: An EME or QSE which is at last 51% owned by:	EME ✓	QSE ✓
--	-------	-------

Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

7. DECLARATION WITH REGARD TO COMPANY/FIRM

7.1 Name of company/firm:.....

7.2 VAT registration number:.....

7.3 Company registration number:.....

7.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

7.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

7.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

7.7 Total number of years the company/firm has been in business:.....

7.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraphs 4.1 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 4.1 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have-
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of

having to make less favourable arrangements due to such cancellation;

- (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Sanral reserves the right to penalise the bidder up to 10 percent of the value of the contract;
- (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (f) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM A19 (SBD6.2): DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS (INCORPORATING SBD6.2) (NOT APPLICABLE)

NOTE TO TENDERER:

1. This will be a condition of contract.

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.2. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.3. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as follows:

$$LC = [1 - x / y] * 100$$

Where:

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

- 1.6 A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule – Form A3.6) are not submitted as part of the bid documentation.

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold

2. Does any portion of the services, works or goods offered have any imported content?

YES		NO	
------------	--	-----------	--

Tick applicable box

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on .

The relevant rates of exchange information is accessible on <https://www.resbank.co.za>.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate(s) of exchange used.

3. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed accordingly in order for the DTI to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO. BID NUMBER: NRA 2026/0627: THE PROVISION OF BREAK FIX FOR SANRAL ICT EQUIPMENT AND MAINTENANCE FOR A PERIOD OF 18 MONTHS

ISSUED BY: South African National Roads Agency SOC Limited

N.B.:

1. The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
2. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned (full names),
do hereby declare, in my capacity as
of (name of bidder entity)
the following:

- (a) the facts contained herein are within my own personal knowledge;
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) the local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declarations D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 2 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentage for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declarations D and E.

- d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority/Institution restricting the tenderer from tendering.

SIGNATURE:

DATE:

WITNESS No. 1:

WITNESS No. 2:

FORM 20: SUB-CONTRACTING DECLARATION

CONTRACT SANRAL : NRA 2026/0627

RFT: THE PROVISION OF BREAK FIX FOR SANRAL ICT EQUIPMENT AND MAINTENANCE FOR A PERIOD OF 18 MONTHS

<i>TOTAL SUB-CONTRACTING PERCENTAGE</i>	_____ %
--	---------

- I CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT.
- I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

FORM B1: TECHNICAL AND FUNCTIONAL COMPLIANCE

Bidder to submit:

- 1.Completed compliance matrix,
- 2.OEM confirmation,
- 3.Service descriptions,
4. Product coverage schedules and
5. Support entitlement documentation.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

Form B 1.1: Compliance Matrix to be completed by the bidder

This compliance matrix must be completed by the bidder and supported by the required documentary evidence. Evaluators should verify the submitted evidence against each requirement and allocate points in accordance with the scoring criteria above.

No.	Compliance Requirement	Minimum Evidence Required	Bidder Response	Evidence Reference / Page No.	Evaluator Comments	Points Awarded
1	Completed compliance matrix	Completed and signed compliance matrix confirming the bidder's response to each technical and functional requirement.	Comply / Partially Comply / Do Not Comply			
2	OEM confirmation	Formal OEM confirmation or authorisation confirming the bidder's ability to provide support for the listed HPE hardware, software, firmware and related infrastructure components.	Comply / Partially Comply / Do Not Comply			
3	Service descriptions	Detailed service descriptions covering repair, replacement, troubleshooting, optimisation, support processes and access to updates.	Comply / Partially Comply / Do Not Comply			
4	Product coverage schedules	Product coverage schedules identifying all supported HPE hardware, software, firmware and related infrastructure components.	Comply / Partially Comply / Do Not Comply			
5	Support entitlement documentation	Support entitlement documentation confirming the applicable support level, coverage period, entitlement status and access to support services.	Comply / Partially Comply / Do Not Comply			
Total	Overall Technical and Functional Compliance Score	Maximum score: 25 points				/25

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM B2: SLA RESPONSE AND RESOLUTION CAPABILITY

Bidder to submit :

- 1.escalation matrix,
- 2.service desk process,
- 3 response and resolution commitments,
- 4.sample SLA report/s.

Service Level Agreement (SLA) specifying response times and conditions for each service category Returnable form:

A-1.1 Support services SLA

Table 1: Priority Classification

Priority		Impact			
		1- Extensive/Widespread	2- Significant/Large	3- Moderate/Limited	4-Minor/localized
URGENCY	1 -Critical	Critical	Critical	Critical	Critical
	2- High	High	High	High	Medium
	3 -Medium	Medium	Medium	Medium	Low
	4 -Low	Low	Low	Low	Low

IMPACT TABLE		URGENCY TABLE	
1-Extensive/Widespread	The entire system is affected.	1 -Critical	Impacts the Enterprise Impacts Multiple Users
2-Significant/Large	Greater than 50 people affected	2- High	Process stopped, users cannot work on the system and/or system unavailable. No work around available.
3-Moderate/Limited	Between 10 and 49 people affected	3 -Medium	Process affected, certain functions are unavailable to users. System and/or services are degraded. Work around available.
4-Minor/localized	Less than 10 people affected	4 -Low	Process affected; certain functions are unavailable to users. Inconvenienced but still available. Work around available. Implementation of a change request

A-1.1.1 The support service levels (response times) to be used during the execution of the contract, are summarised in table below. In each instance, it will be calculated on 98% of the incidents reported within priority class for a month.

PART B: Table 2: Support Service Levels - Response Times

Priority		Impact			
		1- Extensive/Widespread	2- Significant/Large	3- Moderate/Limited	4-Minor/localized
URGENCY	1 -Critical	30 Minutes	30 Minutes	60 Minutes	120 Minutes
	2- High	30 Minutes	60 Minutes	120 Minutes	120 Minutes
	3 -Medium	30 Minutes	90 Minutes	120 Minutes	240 Minutes
	4 -Low	60 Minutes	160 Minutes	1440 Minutes	1440 Minutes

B-1.1.1 The support service levels (resolution times) to be used during the execution of the contract, are summarised in table below. In each instance, it will be calculated on 98% of the incidents reported within priority class for a month.

Table 3: Support Service Levels - Resolution Times

Priority		Impact			
		1- Extensive/Widespread	2- Significant/Large	3- Moderate/Limited	4-Minor/localized
URGENCY	1 -Critical	2 Hours	2 Hours	4 Hours	4 Hours
	2- High	4 Hours	6 Hours	6 Hours	8 Hours
	3 -Medium	6 Hours	8 Hours	16 Hours	1 Business Day
	4 -Low	8 Hours	1 Business Day	5 Business Days	As Agreed

Service Level Agreement (SLA) – Definitions

Priority	Definition	
Critical	When	Extensive / Widespread Critical and/or Significant / Large tasks cannot be completed.
	Why	Faulty or failed functionality in the Microsoft System Centre.
	Action taken	The consultant responsible for the incident shall immediately investigate the problem, and decide whether he/she can solve such problem remotely, by means of advising SANRAL by remote access to SANRAL system
High	When	Critical/necessary tasks cannot be completed.
	Why	Faulty or failed functionality in the Infrastructure.
	Action taken	The consultant responsible for the incident shall immediately investigate the problem, and decide whether he/she can solve such problem remotely, by means of advising SANRAL by remote access to SANRAL system
Medium	When	Critical/necessary tasks can be completed with a certain level of inaccuracy or deviations.
	Why	Faulty functionality in the Infrastructure.
	Action taken	The consultant responsible for the incident shall immediately investigate the problem, and decide whether he/she can solve such problem remotely, by means of advising SANRAL by remote access to SANRAL system
Low	When	Critical necessary task can be performed with accuracy but with new requirements or business realignment requests.
	Why	Implementation of new or changed business policies or statutory requirements.
		implementation of support packages.
	Action taken	The consultant responsible for the incident shall immediately investigate the problem and decide whether he/she can solve such problem remotely, by means of advising SANRAL by remote access to SANRAL system.

No.	A-1.1 SLA Requirement – Bidder to complete	Y/N	Bidder Response / Evidence
1	The bidder confirms that the proposed support service will apply the priority classification model based on urgency and impact.		
2	The bidder confirms that incidents will be classified as Critical, High, Medium or Low in accordance with the SLA priority matrix.		
3	The bidder confirms that the impact levels will include Extensive/Widespread, Significant/Large, Moderate/Limited and Minor/Localized.		
4	The bidder confirms that the urgency levels will include Critical, High, Medium and Low.		
5	The bidder confirms that response-time service levels will be measured against 98% of incidents reported within each priority class per month.		
6	The bidder confirms that resolution-time service levels will be measured against 98% of incidents reported within each priority class per month.		
7	The bidder confirms that Critical incidents will be investigated immediately and handled in line with the applicable response and resolution times.		
8	The bidder confirms that High incidents will be investigated immediately where critical or necessary tasks cannot be completed.		
9	The bidder confirms that Medium incidents will be managed where critical or necessary tasks can continue with inaccuracies, deviations or degraded service.		
10	The bidder confirms that Low incidents will be managed where services remain available or where changes, business realignment, statutory requirements or support packages are involved.		
11	The bidder confirms that remote support will be used where appropriate to investigate and resolve incidents.		
12	The bidder confirms that onsite support will be provided where remote resolution is not sufficient or where severity and urgency require onsite intervention.		
13	The bidder confirms that escalation procedures will be available for incidents that cannot be resolved within the required SLA timelines.		
14	The bidder confirms that monthly SLA performance reporting will be provided, including response-time and resolution-time compliance.		
15	The bidder confirms acceptance of the A-1.2 Support Services SLA requirements as part of contract execution.		

FORM B3: SUPPORT MODEL AND RESOURCE AVAILABILITY**B3.1 KEY PERSONNEL EXPERIENCE: PROJECT MANAGER**

Submission of Valid certification :

1. Project manager – has an project related certification for project management. Project Management Professional or PRINCE2.

1. Curriculum Vitae Summary Page			
Position: Project Manager			
Personal information			
Name:		Surname	
ID number			
Date of birth			
Education (Attach copies of certificates)			
Date: From	Date To	Institution	Degree(s) or Diploma(s) obtained
Professional Experience (Attach full CV)			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM B3: SUPPORT MODEL AND RESOURCE AVAILABILITY**B3.2 KEY PERSONNEL EXPERIENCE: VMWARE ENGINEER**

Submission of Valid certification:

6. VMWare Engineer – has VMWare Certified Professional Certification.

Curriculum Vitae Summary Page			
Position: VMWare Engineer			
Personal information			
Name:		Surname	
ID number			
Date of birth			
Education (Attach copies of certificates)			
Date: From	Date To	Institution	Degree(s) or Diploma(s) obtained
Professional Experience (Attach full CV)			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM B3: SUPPORT MODEL AND RESOURCE AVAILABILITY**FORM B3.3: KEY PERSONNEL EXPERIENCE – COMPUTE ENGINEER**

Submission of Valid certification:

1. Compute Engineer – has HPE ATP – Compute Solutions

3. Curriculum Vitae Summary Page			
Position: Compute Engineer			
Personal information			
Name:		Surname	
ID number			
Date of birth			
Education (Attach copies of certificates)			
Date: From	Date To	Institution	Degree(s) or Diploma(s) obtained
Professional Experience (Attach full CV)			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM B3: SUPPORT MODEL AND RESOURCE AVAILABILITY**FORM B3.4: KEY PERSONNEL EXPERIENCE : BACKUP ENGINEER**

Submission of Valid certification:

1. Backup Engineer – Opentext Data has Protector Certification and has Veeam Certified Engineer+ Certification

4. Curriculum Vitae Summary Page			
Position: Backup Engineer			
Personal information			
Name:		Surname	
ID number			
Date of birth			
Education (Attach copies of certificates)			
Date: From	Date To	Institution	Degree(s) or Diploma(s) obtained
Professional Experience (Attach full CV)			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

FORM B3: SUPPORT MODEL AND RESOURCE AVAILABILITY**FORM B3.5: KEY PERSONNEL EXPERIENCE : STORAGE ENGINEER**

Submission of Valid certification:

1. Storage Engineer – has HPE ASE (Accredited Solutions Expert) or HPE Master ASE

5. Curriculum Vitae Summary Page			
Position: Storage Engineer			
Personal information			
Name:		Surname	
ID number			
Date of birth			
Education (Attach copies of certificates)			
Date: From	Date To	Institution	Degree(s) or Diploma(s) obtained
Professional Experience (Attach full CV)			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			
Date: From		Date to:	
Organisation		Position	
Description of duties			

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

Form B4: REPORTING AND SERVICE GOVERNANCE

Methodology to include, but not be limited to, the following governance and reporting artefacts:

1. Sample quarterly service performance report.
2. KPI dashboard example covering availability, incidents, SLA performance and risk status,
3. Incident and problem trend analysis report,
4. Risk reporting approach linked to the risk register, preventative actions and escalation process, and
5. Service governance calendar showing service review meetings, reporting cycles and action tracking.

Signed:.....Date:.....

Name:.....Position.....

Tenderer:.....

ANNEXURE A: INFORMATION REGARDING EQUIPMENT MODELS WITHIN SANRAL.

SAN STORAGE SWITCHES		
QTY	Device Type	Model
4	Brocade Director Switches	Brocade DCX-4S
4	HP SN8000B 4-Slot Pwr Pack+ Dir Switch	Brocade DCX 8510-4
26	Brocade 16Gb/16c Embedded SAN Switch	Brocade 6548
4	HPE Flex Fabric 5900AF Series	5900AF Series
4	HPE SN6000B SAN Switches	HPE SN6000B

STORAGE DEVICES		
QTY	Device Type	Model
5	HPE 3PAR StoreServ	7400
3	HPE 3PAR StoreServ	8400
2	HPE 3PAR StoreServ	20800
2	HPE MSA	2040
8	HPE MSA	2050
2	HPE MSA	2060

BACKUP DEVICES		
QTY	Device Type	Model
4	HPE StoreOnce	6500
3	HPE Tape Library	MSL6480

Compute		
QTY	Device Type	Model
4	HP Superdome X Base Enclosure	X Base Enclosure
20	HP BL920s	HP BL920s Gen8 2.8GHz 30c Svr Blade
10	HP BLC7000 CTO 3 IN LCD Plat Enclosure	BLC7000
2	HPE ProLiant Blade Server	BL460c Gen 6
1	HPE ProLiant Blade Server	BL460c Gen 7
1	ProLiant Blade Server	BL460c Gen 8
54	ProLiant Blade Server	BL460c Gen 9

6	HPE ProLiant WS460c Gen 9	WS460c Gen 9
4	ProLiant Blade Server	BL460c Gen 10
26	HP Blade Switch	6125XLG
2	HP BL680c G5 E7440 2P 8G Sever	BL680c
4	HPE ProLiant DL360 Gen 9	DL360 Gen 9
7	HP DL380p Gen8 E5-2640 Base EU Sever	DL380p Gen 8
2	HPE ProLiant DL380 Gen 9	DL380 Gen 9
4	HPE ProLiant DL 320 Gen 8 Service Processor	DL320e Gen 8
4	HPE ProLiant DL120 Gen 9 Service Processor	DL120 Gen 9
1	HPE ProLiant DL 360 Gen10 Service Processor	DL360 Gen10
2	HPE ProLiant DL20 Gen 9	DL20 Gen 9
2	HP DL180 Gen9 E5-2620v3 8SFF EU Svr/GO	DL180 Gen9
4	HP DL560 Gen8 E5-4610 2P 32GB EU Svr	DL560 Gen8
6	HPE Integrity Blade Servers	BL870c i2
4	HP DL360 Gen9 8SFF CTO Server	DL360 Gen9

Software Support Extension		
QTY	Device Type	Renewal Date
1	48 Socket Veeamone Support ID 03792500	Renewal for 9/28/2026
1	48 Socket Veeam Backup and Replication Enterprise Plus ID 03792501	Renewal for 9/28/2026

Device	Type / Model
SAN Switches	Broadcom Brocade DCX-4S /Brocade DCX 8510-4 / Brocade 6548 /5900AF Series / HPE SN6000B
HPE Storage	HPE 3PAR / MSA
HPE Compute Enclosure / Rack Servers	HPE C7000 - BL460c / Integrity BL870c / C9000 - BL920s / WS460s ProLiant Servers Gen 6 - 10
HPE Backup Devices	HPE Store Once 6500/ MSL 6480